



PART-TIME JOB OPENING
SI SE PUEDE, AFTER-SCHOOL TEACHER
(ELEMENTARY SCHOOL: K-2ND GRADE)

Hours: Up to 25 hours per week
Pay: Starting at \$19-\$21/hour, depending on experience
Dates: August 2023 to June 2024
Locations: Buena Vista Horace Mann K-8, Cesar Chavez Elementary, Longfellow Elementary
Deadline: **Open until filled.**

ORGANIZATION DESCRIPTION

Since 1971, Jamestown Community Center has been providing learning opportunities and safe spaces for low-income youth in San Francisco’s Mission District. Our youth represent the low-income, racially and ethnically diverse community in which they live and attend school. Our strategy is to serve a core group of neighborhood youth with multiple, high-impact programs as they grow through a full range of programs designed to help them transition from children into confident young adults. For over 25 years, Loco Bloco has promoted San Francisco youth’s healthy transition into adulthood by engaging them in the creation and performance of music, dance, and theater rooted in Afro-Latino traditions. Loco Bloco encourages its youth to use multicultural art forms as a tool for their own empowerment and as a catalyst to help them overcome discrimination and bring about change in their communities.

Jamestown Community Center and Loco Bloco merged in 2018. Both youth development organizations had long established track records of providing enriching, high-quality programming to youth. We believed that our shared commitment to youth development, our shared love for the Mission community, our shared experience in developing leadership among low-income youth and families, the excellence Loco Bloco brings to arts programming and performance, and the expertise Jamestown brings to academic enrichment, sports and youth development, coupled with our long history of mutual collaboration can result in a better, stronger, more efficient and sustainable organization made up of Loco Bloco and Jamestown.

Programs now include Arts instruction, performance and production educational enrichment, academic tutoring, sports, leadership development, employment, counseling, and parent programs. Throughout these programs, Jamestown aims to provide all participants with the highest-quality youth development experience. This approach builds young people’s resiliency as they face their daily challenges and supports their natural inclination to pursue their own growth into healthy, productive young adults. Our work focuses on the innate assets of youth to develop their leadership and ability to challenge discrimination and oppression and to bring about change in their communities.

Our Values:

Accountability	Family	Health
Artivism	Inclusion	Social Justice
Education	Grit	Tradition

POSITION DESCRIPTION

Jamestown is looking for experienced and enthusiastic individuals to teach after-school classes that weave together enrichment, recreation and academics for children in kindergarten, first, and second grade five days a week. In addition, this position will collaborate with school-day staff to lead activities and to develop and implement strategies to promote literacy and healthy development. The ideal candidate has expertise in designing curricula that provide academic support in the areas of math, literacy and cooperative learning strategies, has experience working with elementary youth, and possesses a strong youth development background.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Plan a project-oriented curriculum to support youth's social-emotional, academic, and physical success by:
 - Incorporating the five supports and opportunities of Youth Development Theory and Practice: safety, youth participation, skill building, community involvement, and relationship building
 - Developing and leading a comprehensive curriculum that embeds high-quality skill-building through activities that are sequenced, active, focused, and explicit
 - Planning regular, creative math and literacy-based activities that allow youth to build listening, speaking, reading, and writing skills
- Prepare and organize teaching materials, including a long-term plan, unit plans, and daily lesson plans
- Work with the Site Manager and school day staff to implement activities that are aligned with the school curriculum and California's Common Core Standards by:
 - Communicating student progress to teachers
 - Attending professional development opportunities with the school
 - Developing an understanding of academic curricula, expectations, and standards
- Be familiar with program's selected literacy skills of focus and incorporate literacy development strategies into all activities
- Participate in ongoing professional development before program starts and during the school year by:
 - Engaging in weekly professional development and collaborative planning time with peers
 - Undergoing regular formal and informal observations and coaching sessions
 - Implementing new skills and knowledge into practice
- Offer professional mentorship and supervision to a high school apprentice
- Plan and supervise field trips
- Supervise and support homework help and daily physical activities
- Assist in evaluating program effectiveness
- Comply with Jamestown policies and procedures, and laws pertaining to the operation of Jamestown
- Maintain a professional attitude and work ethic

QUALIFICATIONS

- A passion for Jamestown's mission and a commitment to providing young people with the highest-quality youth development experience
- Experience teaching, tutoring, and/or working with preschool-aged or elementary school youth **required**
- Experience working with multi-ethnic, multi-cultural youth
- Ability to build meaningful relationships and engage with elementary school youth and high school assistants
- Strong elementary school-level math and literacy skills
- Strong interpersonal skills
- Strong understanding of the theory and practice of youth development
- Availability during the after-school hours
- Willingness and ability to act as a role model for young people
- Fluency in Spanish **required**
- Ability to work well on teams
- Fingerprint and TB clearance
- Provide documentation that meets SFUSD Instructional Aid requirements or take the equivalency exam.
- Comply with COVID safety guidelines and provide proof of Covid -19 vaccination and booster; or if you cannot receive the COVID-19 vaccine due to disability or a sincerely held religious belief, will instead show proof of a negative COVID-19 test, as required.



This is an hourly, non-exempt position, up to 25 hours a week, with no benefits.

APPLICATION

If interested, please submit a cover letter and resume to:

Gabriela Amezcuita, HR Manager
Jamestown Community Center
2929 19th Street
San Francisco, CA 94110

Telephone: 415-647-4709 x171
Fax: 415-647-4718
Email: Gabrielaa@jamestownsf.org

Jamestown Community Center is an Equal Opportunity Employer.

We encourage women and people of color to apply.

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.